



Educational Services Division
English Language Learner Program
Millard Public Schools
Omaha, Nebraska

Enrollment Process

Parents wishing to enroll a child or children in Millard Public Schools begin by going to the home school in their neighborhood of residency. If they do not know their home school or do not live within the boundaries of the Millard School District, they begin at the Don Stroh Administration Center, 5606 S.147th Street.

The school secretary, or other designee, will facilitate the normal school registration process.

Parents will register online and provide the required documents. Please note that an I-94 form or card can be substituted for a birth certificate for refugee students. In addition, refugee students may enroll in school as long as they have the physical and have started the immunization process.

As mandated by NDE Rule 15 for English Language Learners, all parents are asked three home language questions, which are included in the online registration process. If parents indicate the student speaks a language other than English, the student must be tested for English language proficiency. The ONLY exception is if the family has documentation that the student has completed (exited) an ESL or ELL program in another Nebraska school district. The secretary will call an ELL tester to make an appointment with the family for language testing.

When the testing is completed, a representative of the ELL Program will contact parents and then notify the home school and, if appropriate, the ELL site about completing enrollment. The student will not start school until program placement has been determined.